

EXECUTIVE DIRECTOR JOB POSTING

The Agape Center, a non-profit Christian ministry organization focused on helping those seeking temporary housing, food, job placement, counseling and spiritual guidance has an opening for an Executive Director. Reporting to the Board of Directors, the Executive Director will have overall strategic and operational responsibility for The Agape Center staff and volunteers, operations, and execution of its mission. It is the expectation of the Board of Directors that the Executive Director shares the vision, develops business plans and executes the goals with a servant's heart and attitude.

Responsibilities:

Leadership & Management:

- Manage a staff of four full-time direct reports and up to 20 volunteers; providing mentoring, coaching and training as needed
- Oversee the daily formal preaching and teaching of God's Word
- Partner with several other non-profit Christian organizations to provide housing for those in need
- Administer the on-site food bank and counseling operations
- Ensure effective systems and operational processes are in place to meet the needs of persons referred to The Agape Center
- Administer the budget and distribution of funds

Fundraising & Communications:

- Expand local revenue generating and fundraising activities to support existing program operations and regional expansion while simultaneously retiring building debt
- Expand and refine all aspects of communications—from web presence to external relations with the goal of creating a stronger brand
- Build partner relationships to garner new opportunities

Planning & New Business:

- Seek and build Board involvement in developing and implementing strategic direction for all operations
- Enhance housing partnerships in new markets/regions

Qualifications:

- Commitment to The Agape Center's mission and provide a statement of faith in Jesus Christ as Savior and Lord
- Advanced degree, preferably a Master of Divinity or MBA degree
- Four years' management experience; track record of effectively leading a diverse paid and volunteer staff
- Experienced in working and reporting to a Board of Directors
- Demonstrated competency in strategic planning and implementation
- Varied fundraising experience
- Budget development and oversight
- Strong written and verbal communication skills; background in various forms of marketing and communications
- Ability to work effectively in collaboration with diverse groups
- Background in establishing and working in partnership with other non-profit Christian Organizations

How to Apply:

Send cover letter and resume to careers@theagapecenter.org